



# Bitterne Manor Family Prospectus



## A message from our Headteacher

Welcome to BMPNS! We are a happy and ambitious school where our school team nurtures every child's potential – sparking curiosity, building belief and expanding horizons.

At Bitterne Manor, we know every child is wonderfully unique. We believe learning should be exciting and help children grow in confidence as they explore the world around them. Our values - Brave, Motivated, Proud, Noble and Supportive (BMPNS) - guide everything we do, shaping a school where children love learning, aim high and feel ready to take on new challenges.

Our caring and dedicated staff work closely together to create a warm, welcoming place where children feel safe, valued, and inspired to be their very best. We want every child to leave us not only with great knowledge and skills but also with the confidence, kindness, and curiosity to make a positive difference in the world.

We hope you enjoy discovering what makes Bitterne Manor such a special place and we can't wait to welcome you into our school family!





# Our School Vision and Values

Spark curiosity.  
Build belief.  
Expand horizons.

We nurture...

Brave  
hearts



Motivated  
minds



Proud  
voices



Noble  
choices



Supportive  
connections



Our school value mascots were designed and voted on by the children.



Meet our **Brave Bear**,  
**Motivated Monkey**,  
**Proud Penguin**, **Noble Newt** and **Supportive Seahorse**





# Our School Day

## Our Timetable

The school gates open at 8:30am and close at 8:45. They open at 3:20 for home time.

Example timetables:

|       | EYFS                    | KS1/KS2                                                                         |
|-------|-------------------------|---------------------------------------------------------------------------------|
| 8:30  | Wake and Shake          | Morning Task                                                                    |
| 8:45  | Morning Task            | Assembly                                                                        |
| 9:00  | Mat time/Maths          | Lesson 1 (e.g. Maths)                                                           |
| 10:00 | Rainbow Time            | Lesson 2 (e.g. Phonics/ Reading)                                                |
| 10:45 | Rainbow Time            | Playtime                                                                        |
| 11:15 | Phonics                 | Lesson 3 (e.g. English)                                                         |
| 12:00 | Lunchtime               | Lunchtime                                                                       |
| 1:00  | Register/Wake and Shake | ERIC / Afternoon Task                                                           |
| 1:15  | Topic/Literacy          | Lesson 4 (e.g. Science / PE / History / Art)                                    |
| 2:15  | Rainbow time            | Lesson 5 (e.g. French / Music / PSHE / RE)<br>(NB - KS1 afternoon play at 2:15) |
| 3:00  | Story time              | Story Time                                                                      |
| 3:20  | Home Time               | Home Time                                                                       |

## Start and End of Day

At the start of the day Nursery and Year R children are dropped off at the EYFS classrooms on the left side of the school. All other children come in through the right-side gate when the gate opens at 8:30. Children have a soft start, meaning they filter into classes for morning tasks. Parents and carers do not come into the playground first thing, but can pass messages through the office.

At the end of the school day, children are collected safely from their classrooms through the playground doors. This keeps them warm and secure until you arrive, and also gives parents a lovely opportunity to check classroom notices or have a quick word with the teacher if needed.

For families with older children, some parents choose to let them walk home independently - this can be easily arranged with the class teacher.

Children attending after-school clubs are taken along by their class teacher or collected by the club leader. You can collect them from the main office once their club session finishes.

## Our School Office

Our school office is open 8:30 am–4:30 pm. Outside these hours, please leave a message and we'll get back to you.

For urgent updates, we'll email you directly.

Our team is here to help with questions, pass on messages, or arrange meetings with staff.



## Wraparound Care

Wraparound care is provided by an external company, running from 7:30–8:30 am with breakfast included, and from 3:20–6:00 pm with a range of snacks. It's a safe, friendly space for children before and after the school day. Children also take part in a range of activities. Speak to the main office for more information.





# Healthy Schools

## Morning Health Snacks

The children may bring a piece of fruit or a vegetable to eat during the morning break. As we are part of the Infant Fruit Scheme children in the Early Years, Years 1 and 2 are offered a free piece of fruit or vegetable daily.



## Lunchtime

Lunchtime is a special part of the day. It's a chance for children to enjoy a healthy meal and spend time with friends. Hot meals are freshly prepared at Moorlands Primary School and delivered by Southampton City Catering. They're free for all children in Reception, Year 1, and Year 2.

Families can also choose for children to bring a nut-free packed lunch or go home for lunch.



Our dedicated lunchtime team organises a range of fun games and activities, with Year 6 leaders supporting younger children to join in and build friendships. For those who prefer a quieter environment, our learning garden offers a calm, shaded space to relax. On wet days, children can enjoy a variety of indoor games and activities.

## School Milk

All children under 5 are entitled to receive free milk. Once your child reaches the age of 6, you can then continue to pay for milk directly with the supplier - Cool Milk.

**Cool Milk**  
[www.coolmilk.com](http://www.coolmilk.com)



## School Lunches

Children choose from three main meals with vegetables and a selection of desserts, with a focus on healthy eating. A vegetarian option is available daily. They are encouraged to eat what they select, and individual dietary needs are carefully supported. Menus are provided each term, and children make their choices during morning registration. Sample menus are available via our website or City Catering's.

**CITY CATERING**

[www.citycateringsouthampton.co.uk/schoolmenus](http://www.citycateringsouthampton.co.uk/schoolmenus)

## Allergies / Special Diets

If your child has a food allergy or requires a special diet, please use the City Catering online dietary portal to arrange a suitable menu. Medical evidence should be provided as soon as possible by emailing [admin@bitternemanor.net](mailto:admin@bitternemanor.net) or bringing a copy to the school office, so we can put a healthcare plan in place.





# Our School Uniform

## We love our uniform

At Bitterne Manor, we are proud of our school community and the sense of belonging that wearing our uniform brings. Our uniform is smart, reflects our shared identity, and helps children feel part of something special. It encourages our children to be motivated and ready to learn, while also reminding them to be brave in taking on new challenges. We are supportive of every child in developing confidence and pride in themselves and in our school. We also believe that both staff and children should dress appropriately for the activities they are undertaking, setting a positive example and creating an environment where everyone can thrive.



## Our Uniform

**Shirts and blouses:** White

**Trousers or shorts:** Grey or black

**Skirts and pinafore dresses:**

Grey or black

**Summer dresses:** Green and white candy stripe or check

**Jumpers:** Bottle green

**Sweatshirts/cardigans:** Bottle green (with or without) school logo

**Polo shirts:** White or bottle green (with or without school logo)

**Shoes:** Brown or black

Please ensure all uniform is named



## PE Kit

- A white or house coloured (red, green, yellow or blue) T-shirt
- Trainers or plimsolls
- Black shorts
- A tracksuit for outdoor games in cold weather
- For swimming (Year 5), a towel and costume



## Jewellery and Hair

Children can wear **one pair of plain studs** and/or a watch. All jewellery must be **removed for PE** (please avoid studs on PE days or provide tape). Jewellery worn for **religious reasons** should be confirmed in writing. The school cannot accept responsibility for jewellery or watches.

We suggest shoulder-length or long hair is tied back or plaited to keep it neat and reduce the risk of head lice. Hair should also be tied up for PE lessons for safety.

## Not Suitable for School

To keep children safe, comfortable, and ready to learn, we ask that children do not wear:

- Unsuitable shoes (e.g. high heels, flip flops)
- Make-up, nail varnish, or excessive hair gel
- Jewellery beyond permitted studs and watches
- Smart watches





# Curriculum

## Our Curriculum

At Bitterne Manor Primary, we nurture brave hearts, motivated minds, proud voices, noble choices and supportive connections, aiming to spark curiosity, build belief and expand horizons.

This vision shapes every part of our curriculum. We want children to leave us not only with strong academic skills but also as confident, resilient and kind young people, ready to embrace life's opportunities.

## What Learning Looks Like at BMPNS

Our curriculum follows the National Curriculum but is designed to be much more than that. We weave subjects into **creative topics** that inspire children and give meaning to their learning.

Each topic begins with a **hook** to spark curiosity — perhaps a trip, a visitor, or a surprise event — and ends with a **special outcome**, such as an exhibition, performance or family event. These moments give children a sense of purpose and pride in what they have learned.

## Preparing for the Future

By the time they leave us, children are confident learners and caring young people. They are ready for secondary school with the skills, resilience and curiosity they need to continue their journey of lifelong discovery.

At Bitterne Manor, we don't just teach subjects - we nurture potential, build confidence and inspire futures.

## Our Curriculum Values

We want every child to grow and thrive as:

- ✓ **Brave** – ready to try new things, face challenges with courage and learn from mistakes.
- ✓ **Motivated** – eager to succeed, resilient when things get tricky, and determined to keep improving.
- ✓ **Proud** – of their learning, their achievements, their school and themselves.
- ✓ **Noble** – making thoughtful choices, considering different perspectives and using what we learn to make a positive difference.
- ✓ **Supportive** – caring for others, celebrating differences, and working as part of a team.

## Our Curriculum

### Early Years Foundation Stage

In Reception, learning is playful and hands-on. Our well-equipped classroom and outdoor learning garden provide rich opportunities for discovery. Teachers carefully balance child-led exploration with adult-guided learning to build strong foundations in literacy, maths and social skills.

### Key Stages One and Two

From Year 1, children follow the full National Curriculum. Our **topic-based approach** means learning is connected across subjects, making it meaningful and memorable. Children talk enthusiastically about how topics make learning "real" and enjoy sharing their projects with parents and the wider community.





# Curriculum including Trips

## Curriculum Areas

 **English** – Reading and writing are at the heart of our curriculum. Daily phonics, guided reading and regular story times build fluency and a lifelong love of books. Writing is creative and purposeful, often linked to our topics.

 **Mathematics** – Lessons are practical, problem-solving and fun. Children gain secure number skills and learn to apply maths in real-life contexts.

 **Science** – Hands-on investigations encourage children to ask questions, test ideas and explore the world around them.

 **Computing** – Children develop coding, digital creativity and online safety skills that will prepare them for the future.

 **History & Geography** – We bring learning to life through local studies, historical role-play and trips that help children understand their world.

 **Art & Design Technology (DT)** – Children explore a wide range of media and materials. From painting and sculpture to designing and building, they develop creativity and problem-solving skills.

 **Music** – Singing, rhythm and performance play an important role in school life. Children enjoy making music together and taking part in performances and celebrations.

 **PE & Sport** – Sport and outdoor learning build health, teamwork and confidence. Swimming and outdoor adventure activities are part of our offer.

 **RE & PSHE** – Through assemblies, theme days and lessons, children learn about values, beliefs and relationships, helping them grow into thoughtful, respectful citizens.

**FR French** – From Year 3 upwards, children learn French, developing early language skills and enjoying opportunities to explore other cultures.

## Beyond the Classroom

We believe that the best learning often happens outside the classroom. Children take part in:

- **Trips and visits** to museums, historic sites and local landmarks.
- **Residentials** that build independence and teamwork.
- **Visitors and workshops** that bring fresh perspectives and experiences.

We also run a range of **clubs**    including dance and karate, giving every child the chance to follow their interests and discover new passions.



## Autumn Term Topics

### EYFS Topics:

- I Wonder Who You Are?
- I Wonder What Happened Once Upon a Time?

### Year 1:

- Little Lives, Then and Now
- Funny Faces, Faraway Places

### Year 2:

- Game Changers, World Shakers!
- Wild and Wonderful World

### Year 3:

- Digging Into the Ages
- Magnets, Maps and Magic

### Year 4

- Land of the Invaders
- Journeys to Unknown Lands

### Year 5

- Space Explorers, Earth Investigators
- Groundbreaking Greeks

### Year 6

- When the World Went to War
- Evacuee to Victory!





# Enrichment

## World Book Week

World Book Week is a highlight of our calendar, when stories come to life across the school. Children dress as their favourite book characters, take part in author visits and workshops, and enjoy storytelling events that inspire a lifelong love of reading.



## Shakespeare Festival

Our Shakespeare Festival introduces children to the magic of theatre and the richness of the English language. Every class takes part in drama workshops and performances, bringing Shakespeare's characters and stories to life in a way that is accessible, fun and memorable.



## Science Week

Curiosity takes centre stage during Science Week. Hands-on experiments, special visitors, and exciting investigations help children explore the world around them. From exploring outer space to discovering the science in everyday life, this week sparks creativity and critical thinking.

## Sports Events

Sport at our school is about participation, teamwork and achievement. Children can take part in a range of sports, including our Y5/6 **Football League** matches with local schools, **Cross Country Events**, taster sessions of **target sports**, **ultimate frisbee**, **rounders**, **netball tournaments**, **racket skills**, and more!

Every child is encouraged to be active, develop skills and celebrate healthy competition.



## Instrument Lessons

Children can learn instruments such as piano and guitar with visiting specialists. These lessons, which parents can pay for, help develop concentration and creativity, while giving children the enjoyment of making music.

## Gardening Week

During Gardening Week, children roll up their sleeves and spend time outdoors caring for our school grounds. They learn about planting, growing, and the importance of sustainability. The week also develops teamwork, responsibility and a sense of pride in helping things flourish.





# Early Years Foundation Stage

## EYFS Unit

At Bitterne Manor, our Early Years unit brings **Nursery (ages 3–4)** and **Reception (ages 4–5)** together in a nurturing and stimulating environment. We believe the EYFS is the foundation of lifelong learning, helping children grow in confidence, independence and curiosity.

At Bitterne Manor, Nursery (ages 3–4) and Reception (ages 4–5) are taught **separately during key sessions** like phonics, maths and English, ensuring children get the right level of teaching.

At other times - such as **Rainbow Time** - the doors open and children share the space. This mix of separate and shared provision:

-  Gives focused teaching at the right level
-  Builds confidence, independence and leadership
-  Strengthens friendships and social skills

Our approach has been praised by external advisors as a **real strength of our EYFS provision**, creating a calm, purposeful and joyful start to school life.

## The EYFS Curriculum

Our learning is play-based, fun and purposeful, covering **7 key areas**:

### Prime areas:

-  Communication & Language
-  Physical Development
-  Personal, Social & Emotional Development

### Specific areas:

-  Literacy
-  Mathematics
-  Understanding the World
-  Expressive Arts & Design



## How We Learn

 A balance of **child-initiated play** and **adult-led learning**

-  Stimulating indoor & outdoor environments
-  Skilled adults extend children's thinking through rich interactions
-  Inclusive resources for children with **SEND** or **EAL**

## Celebrating Progress

We love sharing your child's journey with you!

-  **Everyday moments** are noticed and built into future learning.
-  **Regular updates** come through chats, meetings and online journals.
-  **Speech & language checks** help us spot early support needs.
-  **Reception Baseline** (at the start) and  **End of Reception Profile** (before Year 1) give a clear picture of your child's progress.

Together, we celebrate achievements and plan next steps.

## Transitions Made Easy

We know moving on is a big step! We support children through:

- Starting Nursery:** stay-and-play sessions, welcome booklets, family visits
- Into Reception:** home visits, phased starts, joint playtimes with familiar staff
- Into Year 1:** time with the new teacher, visits to the new classroom, shared activities

### Working with Families

- Every child has a **Key Person** who gets to know them really well
- Parents are kept up to date through daily chats, online journals and meetings
- You're invited to workshops, stay-and-play sessions and family events





# Our Classes and Houses



## Our House Teams

At Bitterne Manor Primary School, our House Teams are a powerful part of our school identity. Every child is welcomed into one of our four proud houses - **Champions, Heroes, Superstars or Legends** - when they join us, and they remain in that house throughout their time at our school.

This builds loyalty, pride and a strong sense of belonging. Wherever possible, brothers and sisters are placed in the same house, strengthening family connections and shared house spirit.

Being part of a house means being part of something bigger than yourself.

**Champions**

**Heroes**

**Superstars**

**Legends**





# Behaviour

## Behaviour at BMPNS

At Bitterne Manor, we believe that **excellent behaviour is the foundation for happy learning**. Our approach is warm, consistent and restorative, helping children grow into respectful, resilient and confident learners.

Every child deserves the chance to start each day afresh, knowing they are valued and supported. At Bitterne Manor Primary, we don't just manage behaviour — we nurture children for life.

Our most recent OFSTED report recognised behaviour across the school as '**Outstanding**'.

## Behaviour for Learning

We define good behaviour for learning as:

- 🧠 Focusing and persevering
- 🗣️ Active engagement and participation
- ✨ Pride in work and presentation
- 🎓 Respect for others' right to learn

Teachers support this through:

- Clear routines and expectations
- Positive reinforcement 🌟
- Encouraging risk-taking and seeing mistakes as learning opportunities

## Support for All Children

We know some children need extra help. That's why we use:

- 🧱 **Zones of Regulation** to teach emotional awareness
- ❤️ The **PACE approach** for empathy and calm support
- 📋 Individual behaviour response plans where needed
- 🎧 Sensory and quiet spaces for regulation

## Our Aims

- ☀️ Promote positive behaviour for learning, community and life
- 🤝 Build strong relationships based on kindness and respect
- 🧘 Support children to develop self-regulation skills
- 💬 Focus on repairing relationships after mistakes
- 🏆 Recognise and reward effort, resilience and empathy

## Positive Recognition

We love to celebrate success! Rewards include:

- ⭐ Stickers & certificates
- 📬 Positive postcards home
- 🏆 Golden Book Award
- 🎉 Weekly Celebration Assembly
- 🎊 Class Dojo points

Class Dojo is an important part of how we share success in school, through photos and dojo points awarded each day for that extra effort children put in. Families can see how they're child is getting on, by downloading the free Class Dojo app.



**ClassDojo**

## We are...



**ready**

**respectful**

**safe**





# Anti-Bullying

## Our Approach

At Bitterne Manor Primary School, we create a kind, respectful and inclusive environment where children feel safe and happy. Bullying is rare, and staff act quickly to resolve concerns.

We take all reports seriously, investigating promptly, keeping parents informed and supporting children throughout. We work closely with families to address concerns early.

## What Is Bullying?

Bullying is:

- **Repeated, intentional behaviour that hurts another person and involves a power imbalance.**

Children sometimes experience friendship disagreements or one-off incidents as they learn how to manage relationships. This is not bullying, but are still supported by staff to resolve.

## If Concerns Arise

When a concern about bullying is raised, the school will take the following steps:

- **Listen carefully** to the child
- **Speak** to the children involved
- **Investigate** what has happened
- **Record the incident** on the school safeguarding system
- **Contact parents of the children involved** to explain what has happened and the next steps

We aim to deal with concerns **quickly, fairly and sensitively**, making sure all children feel supported.

## What We Do to Prevent Bullying

Preventing bullying is a **whole-school priority**.

We do this by:

### Teaching positive behaviour

- Clear expectations: **Ready, Respectful, Safe**
- Celebrating positive behaviour and effort
  - Rewards such as dojos, positive messages, stickers, celebration assemblies, Golden Book awards

### Building strong relationships

- Staff greet children each day
- Children know there are trusted adults they can talk to
- Staff model respectful relationships

### Teaching children social and emotional skills

- Learning about emotions and self-regulation
- Relationships and PSHE lessons
- Assemblies and Anti-Bullying Week

### Supporting children to regulate emotions

Children are taught strategies to manage feelings using approaches such as Zones of Regulation

These approaches help children:

- understand their emotions
- solve problems
- repair relationships when mistakes happen.

## Working Together

Creating a safe and respectful school community is a shared responsibility. We encourage parents to contact us early so concerns can be addressed quickly





# Communication Apps

## Communication

We share important information by email and in-app messaging, including updates about events, trips, clubs, lunches and any short-notice changes. To ensure you receive these, please make sure we have your current email address and mobile number, and inform the school office of any changes.

Once your child has started school, you will receive further details on how to access these apps. These tools help keep you well informed and strengthen the link between home and school.

## Arbor App

The Arbor App offers a range of useful features, including:

- Viewing your child's attendance
- Booking parents' evening appointments
- Sending and receiving messages

You can also use the app to inform us if your child is unwell and report their absence.



Arbor

## Medical Tracker

Medical Tracker securely stores each child's healthcare plans and essential medical information. It also automatically sends email notifications to parents in the event of any bumps or accidents, keeping you fully informed throughout the day.



medicaltracker

## Confidential Online Payments

At Bitterne Manor, we encourage parents to pay for school meals, uniform, and trips using our online payment system, SCOPAY.

This system allows you to:

- View your child's account balance
- Make secure online payments

Once your child starts school, an account will be created for you. You will receive login details and a unique password, which you can change.



## Class Dojo App

Class Dojo is an important part of how we share your child's school experience.

Through Class Dojo, you will:

- Receive updates and messages from your child's class
- View class stories highlighting activities and events
- See photos and comments celebrating your child's learning, interactions, and daily experiences
- Be able to follow your child's progress and achievements throughout the day

Class Dojo helps us give you a window into your child's time at school, and is a great way to stay connected with their learning journey.



ClassDojo





# Wraparound Care

## Wraparound Care

We have three external companies who provide wraparound care. We have Thrive who offer breakfast and after school clubs every school day and then Street Beatz on Tuesdays (until 4:20pm) and Karate on Thursdays (until 4:20pm).

Thrive provides fun, safe, and reliable childcare before and after school. Every session takes place on the school premises, with stimulating and creative activities which support the school ethos and deliver the highest standards of care.

## Breakfast Club

Times: 07:30 - 08:30  
Age Range: 4 to 11 years  
Year Group: R-Y6  
Online Price From: £6.50 Per Day

### **A stimulating start to the day!**

Our doors open bright and early for children to get ready for the day ahead. The included breakfast is healthy and nutritious, providing your little one with the best possible start to the school day. With foods that are rich in grains, fibre, and protein, and low in added sugar children benefit from a boost to attention span, concentration, and memory - And of course, all dietary requirements are catered for.

The Thrive team creates a positive environment which allows children to best prepare for the school day. They provide a variety of fun and stimulating activities which promote social interaction with other children.

## After School Club

Times: 15:20 - 18:00  
Age Range: 4 to 11 years  
Year Group: R-Y6  
Online Price From: £14.00 Per Day

### **Rounding off the school day!**

A later pickup time for you, and an extra chance for fun with friends after school for your child. Our after-school childcare offers a flexible approach – meaning your children can choose to get active and raise their heart rate with one of our physical activities or use our relaxing areas to unwind and have a 'pause point' to conclude the school day.

Every session offers something for each child, whatever their interests. Our team upholds the school's ethos and maintains a focus daily on children having choice and being in control of their own experiences.

Note – Each wraparound care experience is based on the principles set out, but activities on the day may differ due to the requests of the school and the facilities available to our teams.

Children are encouraged to take part in some physical activity as part of the club, helping them raise their heart rate, stay fit, release tension, and have some fun with their friends! These activities are inclusive – not just for sporty children – and aim to get children active through play. As part of this we aim to improve social skills, self-esteem, balance, co-ordination, and physical wellbeing.

Healthy snacks are typically available in most settings.





# Attendance



## Why Attendance Matters

At Bitterne Manor, every school day counts. Each morning brings fresh opportunities to learn, play and grow. By coming to school regularly and on time, children give themselves the very best chance to thrive.

We encourage **high levels of attendance and punctuality** — and we celebrate children's efforts every step of the way.

## Our Values in Action

### Brave

- Tackle each school day with confidence
- Build resilience by showing up, even when it feels tricky
- Every morning is a chance to grow stronger

### Motivated

- Regular attendance = strong learning habits
- Children make faster progress and feel part of the team
- Motivation spreads - when one child shows up, others follow!

### Noble

- Be committed to make every day count
- Be an example: show others that learning matters
- Be ambitious: every day in school is a step towards your future

### Proud

- Weekly attendance trophies
- Certificates each term for 100% attendance
- Special end-of-year awards for perfect attendance
- Families share in celebrating success

### Supportive

- We understand life isn't always easy
- We work with families to overcome barriers
- Every child is kept safe, valued and included

## Working Together

- We communicate clearly and regularly about attendance expectations.
- We celebrate attendance improvements, no matter how small.
- We listen to families and support them through any difficulties.
- We ensure every child feels excited to walk through our gates each morning.

## Everyday Practicalities

- **School day:** Gates open at **8:30am**; lessons begin at **8:45am**.
- **Reporting absence:** If your child is unwell, please let the school office know as quickly as possible by phone or in an email.
- If we have not heard from you by 9am, we will phone you to find out the reason for absence.
- We may undertake a home visit if we are concerned about protracted absences
- **Authorised absence:** If your child needs to be away from school for another reason, please request authorisation in advance using the form available at the school office.
- Family holidays in term time cannot be authorised.



**DID YOU KNOW?** A two week holiday in term time means that the highest attendance you can achieve is 94.7%





# Inclusion

## Equal Opportunities

At Bitterne Manor, we are proud to support the local authority's Equal Opportunities statement. Our school is a place where **every child feels happy, safe, and valued** – whatever their age, race, religion, ability, background, or gender.

### Our Core Values

- ✱ **Supportive** – we help each other and celebrate our differences
- ✱ **Proud** – we are proud of who we are and what we achieve, both as individuals and as a community

### What This Means in Our School

Every member of our school community:

- ☑ shows kindness and respect for others, and is treated with respect in return
- ☑ takes part fully in all areas of school life
- ☑ learns and grows in a safe, welcoming environment
- ☑ is supported to reach their full potential

### Our Commitment

- We are a fully inclusive school where staff, children, and visitors are treated with fairness and courtesy.
- We actively promote equality and positive relationships across our whole community.
- We take any concerns about discrimination or unfair treatment seriously. The headteacher and leadership team make sure issues are dealt with carefully, so that our school always remains a safe and welcoming place for all.

## More Able Children

Many children at Bitterne Manor show abilities that go beyond the norm. We provide extra challenge and enrichment so they can shine. We track each child's progress, identify where their strengths lie, and set individual targets. We'll keep you regularly updated, and encourage children to share talents they're developing both in and out of school.

## Special Educational Needs

### Supporting Every Child's Learning

At Bitterne Manor, we know children may need extra support with their learning at different times.

We are committed to making sure **every child gets the help they need to thrive**. Support might include:

- 📖 a little extra guidance with reading
- 🧩 tailored activities for specific learning needs
- 💡 specialist support for educational or physical needs

Our goal is for every child to feel **included, valued, and confident** – with full access to the National Curriculum and the whole life of the school.

### Admissions and Early Support

- Admission arrangements for children needing extra support are the same as for all children.
- Sometimes, we may adapt arrangements to meet a child's individual needs.
- We work closely with families to **identify needs early**, so tailored support can be put in place straight away.

### Our Support Team

- 👩 Teachers and teaching assistants provide personalised support.
  - 🎓 Staff receive regular training to strengthen their skills.
  - 🔑 Some staff are trained in specialist programmes for particular needs.
  - ✱ Our Special Educational Needs Co-ordinator (SENCo) oversees this provision, making sure support is well structured and responsive.
- Together, we are committed to giving every child the best chance to **flourish and succeed**.

## Children with English as an Additional Language

We are proud that some of our children join us from different parts of the world, bringing their language and culture to enrich our school. Our teachers and bilingual assistants provide support to enable all children to access the full range of the Curriculum.





# Parent Engagement

## Families Welcome!

At Bitterne Manor, we believe children thrive when parents and teachers **work in partnership**. Together, we create a nurturing community where every child feels **valued, encouraged, and inspired** to do their best.

### Ways to Get Involved

- 👂 Join us for special events
  - 📖 Help in class or with reading
  - 🎉 Take part in celebrations and school activities
  - 🗨️ Pop in for a chat – we're always happy to see you!
- Your involvement makes a real difference, and we warmly welcome all contributions, big or small.

### Supporting Learning at Home

Small daily activities help children grow with confidence and curiosity:

- 📖 Sharing books
- 👁️ Encouraging reading
- ✍️ Supporting homework
- 🏠 Visiting the library

### Keeping You Informed

We make sure parents are always up to date and involved:

#### Parents' Evenings

- 🍂 *Autumn* – meet the teacher and mid-term progress evening
- 🌱 *Spring* – focused progress conversation
- ☀️ *Summer* – detailed end-of-year report

#### Other Opportunities

- 🗣️ Class Assemblies (twice a year)
- 📖 Drop-in "book looks"
- ♣️ Invitations to special events like our Shakespeare Festival and Book Week

### Our Commitment

If you ever have a question or would like to see your child's work, simply make an appointment. At Bitterne Manor, **you and your child are at the heart of everything we do.**

## PTA

The PTA at Bitterne Manor works closely with the school to give children the **best possible experience**. They:

- 🎪 **organise fun events** – discos, film clubs, the summer fayre
- 📦 **fund resources** – library furniture, sports kits, classroom equipment
- 💖 **give back** – annual donations to local charities chosen by the children

All parents are warmly invited to **join in, share ideas, and get involved.**

Every contribution makes a difference and helps enrich school life.

## Governing Body

At Bitterne Manor, our Governors are passionate about supporting the whole school community. They help us celebrate successes, understand how the school runs, and guide us as we continue to grow and thrive.

### Who They Are

- 👥 Parents – sharing their experiences and insights
- 🌍 Members from different walks of life – bringing varied skills and knowledge
- 🎓 A united team – working together to ensure the very best for every child

### Why They Matter

- ✓ Provide guidance and support for the school
- ✓ Offer valuable parent perspectives
- ✓ Help shape the future of Bitterne Manor

### Looking Ahead

Our Governors are very proud of what Bitterne Manor has achieved so far and are excited about the journey ahead.





# Admissions

## Reception Admissions

### Reception Admissions

- All children start Reception in the **September after turning 4**
  - Applications go through **Southampton City Council**
  - Parents can list **up to 3 schools** in order of preference
  - We admit **30 Reception children** each year
-  Children with an **EHCP naming Bitterne Manor** are given priority.

## Joining Our Nursery (Ages 3–4)

### Joining Our Nursery (Ages 3–4)

- Apply any time after your child's **2nd birthday**
- Children start the term after turning **3** (subject to spaces)
- Families are warmly invited to **visit before applying**

### Session Options

- **Full-time (30 hrs):** Mon–Thurs 8:30–3:00 & Fri 8:30–11:30 (option to pay for Friday afternoon)
- **Part-time (15 hrs):** Every morning (8:30–11:30) OR every afternoon (12:00–3:00)

-  Regular hours help children settle, feel secure, and enjoy a full range of activities.

## How Places Are Offered

If more children apply than places available, priority is given to:

- Children in care or previously in care
- Children with safeguarding or medical needs
- Brothers or sisters already at the school
- Children of service families
- Children living in our **catchment area**
- Children of school staff
- Children living closest to school

Children with an Education Health Care Plan are admitted through consultation process with the SEN team within the home local authority.

Full information can be found in our Admissions Policy on our website.

## Waiting Lists & Appeals

If a year group is **full**, your child will be added to a **waiting list**.

### Reception–Year 6

- Managed by **Southampton City Council**.
- Ranked by admissions criteria (not application date).
- Appeals go through the Council.

### Nursery

- Managed by the **school directly**.
- Families can join from age 3.
- No formal appeals process.

## Flexibility & Special Circumstances

We support smooth transitions and individual needs:

- Reception starts full-time, but we may stagger entry for a gentle start.
- Parents of summer-born children (April–Aug birthdays) can request a Reception place a year later.
- Families moving home, changing schools, or applying mid-year can apply through in-year admissions.





# What people think of our school

## What do children think?

♥ Everyone here is so kind – we always help each other!  
– **Maya**

🌈 At our school, we all have positive mindsets. – **Kian**

😊 I love this school because it makes me feel happy and safe. – **Keeva**

😊 We welcome everyone into our school family. – **Hope**

📚 I really enjoy the classes because I get to learn lots of new things. – **Musa**

👉 I love helping others because it makes me feel kind. – **Marley**

🍎 I enjoy the teachers because they are helpful and make learning exciting. – **Nicolae**

🌿 I like the nature around school because it makes everything feel calm and beautiful. – **Karol**

🍷 I love the food at school because it is tasty and gives me energy. – **Oscar**

😊 I enjoy school because everyone is kind and funny, which makes it a happy place to be. – **David**

✚ I love doing writing because it challenges me and helps me think in new ways. – **Amelia**

➡ I really enjoy learning maths because it's fun and helps me get better at problem solving. – **Elsie**

👯 I love making lots of new friends at school because it means I never feel alone. – **Ana**

🌈 I enjoy being at school because of all the different personalities, which makes every day interesting. – **Ella**

♥ I love my classmates because they are so kind and always include everyone. – **Patsy**

😊 I think everyone at school is really kind, which makes me feel safe and happy. – **Amber**

## What do parents think?

We conduct an annual parent survey. Here are some of the things parents said this year when asked what they love about our school:

- "The intimate family feel as soon as we walk through the gates!"
- "The confidence of the children shows they are well supported and nurtured during their time at the school."
- "The staff are very friendly, supportive, and approachable. The teachers really care about the children."
- "The school is so inclusive and diverse, which creates a welcoming atmosphere for all students."
- "The SENCo is amazing! My child has received the support they need, and I feel confident in the care they receive."
- "I love the community spirit – it feels like one big family!"
- "The quick response to any questions or issues is really reassuring. I feel listened to as a parent."
- "My children are happy, confident, and excited to go to school every day. That's what matters most to me."
- "The teachers know all the children by name, and my child feels truly seen and supported."

## What do staff think?

At BMPNS, we are more than just a school - we are a family, a community, and a place where staff feel a deep sense of belonging and purpose. Our team is passionate, dedicated, and committed to making a real difference in children's lives every day.

### A Place Where You Belong

- BMPNS has a strong community feel - many staff were once students here or have children who attended.
- The family-like atmosphere makes it easy to settle in and feel supported.
- As a small school, we truly get to know each child, fostering strong connections and personalized learning experiences





## Our Safeguarding Team



**Amy Hughes**  
Headteacher



**Kim Abbott**  
Assistant  
Headteacher



**Amy Southwick**  
Assistant  
Headteacher



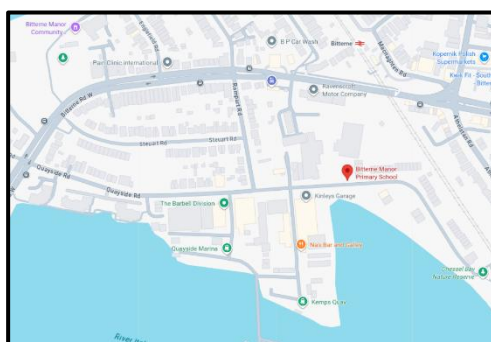
**Kirsty Niziolek**  
School Business  
Manager

## Bitterne Manor Primary and Nursery School

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